## GUIDELINES FOR THE USE OF **POWERPOINT PRESENTATIONS** CORRESPONDING TO THE HANDBOOK, "Thriving in Difficult Places" © 2014

Twenty-four PowerPoint presentations are accompanying the three-volume handbook, *Thriving in Difficult Places Member Care for Yourself and Others,* and are for teaching purposes only. The following guidelines apply:

- These PowerPoints are under copyright. No portion of these PowerPoints may be removed, moved, changed or copied into any other PowerPoint. These PowerPoints and its text, cartoons or photos may not be copied electronically, printed on paper, copied in any other manner, placed on websites (in part or as a whole) or given/forwarded to persons who have not bought the handbook, *Thriving in Difficult Places: Member Care for Yourself and Others.* This handbook and its accompanying PowerPoints, authored and created by Brenda Bosch © 2014 and is available at www.thrivingmember.com.
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- Every bullet-point is explained in the handbook, *Thriving in Difficult Places* and enters the slide separately with movement. It is vital that the handbook is studied thoroughly before you teach, as well other Member Care material, so that learners will optimally benefit.
- Colour, movement and pictures are to make the material attractive and to better facilitate focus and learning, particularly with respect for right-brain and visual learners.
- Where the topic is extensive or has major sub-topics, it is covered over more than one PowerPoint, e.g. *Conflict Management* is in three parts; *Trauma or Crisis Debriefing* is in a separate PowerPoint to the general topic of *Debriefing*.
- There are several Scripture references, definitions, quotes and detailed sections available in each PowerPoint. This will be more than what you can use in a normal class/teaching situation. Decide beforehand what particular parts you need or want to focus on in your lecture, even though this may mean skipping large sections of a topic.
- Each PowerPoint contains optional class discussions when a new aspect of the topic is raised. When a new section within a PowerPoint or topic starts, it is indicated with a change in slide colour, e.g. when moving from the section, "Definitions of Grief", to the next section, "Causes of Grief". When a lecturer is teaching while using this PowerPoint, students will first in class discuss their answers in smaller groups. Once they have reported their findings to the class, the lecturer teaches on the topic in subsequent slides. At the end of each PowerPoint are general class discussions. These can be covered at the end of the teaching session(s), in subsequent sessions or in small group meetings after the teaching is concluded.

- The author has used pictures and artwork representing various cultures. Photos are either from the author's personal collection, taken by someone else, or done by an artist. The work of others is acknowledged and copyrighted.
- Each PowerPoint ends with a reminder to write down what God has highlighted for the student during the topic, a prayer, suggested class discussions and recommended resources.
- All slides have been pre-tested on a projector for clear visibility.

The author trusts that this resource will be helpful to workers from various cultures to train others in the practical aspects of Missionary Care Providing.

BRENDA BOSCH THE AUTHOR

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